



2008 Priester National Extension Health Conference

April 8 - 10, 2008

Sheraton Imperial Hotel & Convention Center
Research Triangle Park, NC

<http://continuingeducation.ncsu.edu/PNEHC/index.html>

Dear Exhibitor:

The Planning Committee would like to invite your organization to exhibit at the 2008 National Priester Extension Health Conference. This conference hosts state and county Cooperative Extension Educators and their community partners involved in health related programming. The conference will provide your organization an opportunity to promote your products, services, and resources to a national audience.

The Cooperative Extension System (CES) is a vast network of scientists, educators, staff and volunteers, who carry out research and education programs throughout the United States and its territories. Most of these partners work at or through land-grant universities. The primary federal partner is the United States Department of Agriculture-Cooperative State Research Education and Extension Service (USDA-CSREES). Extension has a long history of involvement in promoting health and preventing disease in communities across the nation.

The theme for this year's conference is **Building Healthy Communities, One Person at a Time**. This year's conference tracks, Successful Aging, Global Health, and Growing Up Healthy IRL (in real life), focus on programs that address today's challenges: caregiving for aging parents, new immigrant health, global consumer product safety, green living, and youth growing up healthy in a world of unprecedented affluence and communication technology, yet growing disparities among rich and poor. This year's conference is sponsored by the NC State University Family and Consumer Science Program, North Carolina Cooperative Extension (NC State University and NC A&T State University), and the USDA-CSREES.

Exhibits will be on display throughout the conference: April 8 – 10, 2008. Please staff exhibits during all of the conference breaks each day. Exhibitor set-up is April 8 between 8:00 AM and noon. Exhibits may be taken down after 11:00 AM on April 10.

The cost of a draped, skirted six foot exhibit table is \$175.00 for commercial vendors and \$100.00 for non-profit, government and public education exhibitors. These charges include conference breaks and Tuesday evening reception for one staff person. The enclosures provide more information, including fees for additional exhibit staff, internet service and power outlets. If one or more of your staff members would like to attend all conference activities and meals, we ask that you register for the conference; see the web site for details: <http://continuingeducation.ncsu.edu/PNEHC/index.html>.

The exhibitor application deadline is March 15, 2008. We hope that your organization will join us for a conference showcasing the successful programs of Extension professionals, their community and organizational partners, and their students. Please contact Dale Mackey at 919.513.0886 or dale_mackey@ncsu.edu regarding registration logistics. For more information about the conference itself, please contact Robert Williamson at robertw@ncat.edu or Julia Storm at julia_storm@ncsu.edu or 919.515.7961.

We look forward to seeing you.

Sincerely,

Robert Williamson, PhD, Extension Specialist, NC A&T State University, NC Cooperative Extension



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Please complete entire form:

Contact Person _____

Company/Organization Name _____

Address

City

State

Zip

Telephone Number () _____ FAX () _____

E-Mail address _____

EXHIBITOR CHARGES *(Please check all that apply.)*

Exhibitor Space Charges: ___ \$175 for Commercial Organizations ___ \$100 for Non-profit, Government, Public Education) These charges include draped, skirted 6-foot exhibit table and conference breaks and reception for <u>one</u> staff person.	Additional charges; please indicate # needed: ___ \$50 for wired internet service ___ \$30 for wireless internet service ___ \$35 per additional table ___ \$30/day/outlet for 110 volts (20 amp) ___ \$50/person for conference breaks and reception
_____ Total Charges	

List the people who will staff the exhibit.

- | | |
|-----------------------------|--|
| _____ | _____ |
| Full Name | Street Address |
| _____(_____)_____ | _____ |
| Telephone number | City State Zip Code |
| E-Mail address _____ | |
- | | |
|-----------------------------|--|
| _____ | _____ |
| Full Name | Street Address |
| _____(_____)_____ | _____ |
| Telephone number | City State Zip Code |
| E-Mail address _____ | |

PAYMENT INFORMATION

Method of Payment

(Payment must accompany registration.)

Payer: ☐ Company ☐ Individual

Please check one:

☐ Check Enclosed (do not fax) Check # _____

Make check(s) payable to:

NC State University

Please write the name(s) of the participants on the face of your check(s).

☐ Visa

☐ MasterCard

☐ American Express

Corporate Card: ☐ Yes ☐ No

Credit Card Information:

Card #: _____

Expiration Date: _____

Amount: _____

Cardholder's Name (*please print*): _____

Signature (*required*): _____

Please return your payment and completed registration form to:

Dale Mackey
NC State University
Office of Professional Development
Box 7401
Raleigh, NC 27695 – 7401
Fax: 919.515.7614
Tax ID # 400021

For Conference Use Only: Payment _____ Check # _____ Date _____ Confirmed _____

Preliminary Exhibit Information

2008 National Priester Health Conference

April 8 - 10, 2008

Location: This conference will be held at the Sheraton Imperial Hotel & Convention Center, Research Triangle Park, NC. Complimentary parking will be available.

Exhibit Set-up: Please have your exhibit set up by noon on Tuesday, April 8. You may begin setting up at 8:00 a.m. The name of your agency/institution will be printed on a small sign and placed on the table you are to use. You will be provided one 6 foot table, two chairs.

Exhibit Viewing: Exhibits will be officially open the following times:

Tuesday, April 8 12:30 PM - 7:30 PM (includes evening reception)

Wednesday, April 9 8:30 AM - 5:00 PM

Thursday, April 10 8:30 AM - 11:00 AM

Tear-down: Your exhibit may be removed after 11:00 AM on April 10. Please do not begin dismantling until after the morning break scheduled for 10:15 AM - 10:45 AM.

Security: The NC State University Family and Consumer Science Program, North Carolina Cooperative Extension (NC State University and NC A&T State University and the Priester Conference are not liable for exhibit items. We cannot guarantee safety of your materials. Please be advised to secure easily stolen, valuable objects during non-exhibit hours.

Smoking Policy: Smoking is prohibited in the exhibit area as well as other areas used for this conference.

Cancellation:

A. Should any situation arise to prevent the Priester National Extension Health Conference from meeting, the organizers will not be held liable for any expenses incurred by the exhibitor except for the exhibit fee which would be refunded.

B. Should an exhibitor cancel the following shall apply:

- Exhibitors who cancel between time of application and March 15, 2008, will receive a 50% refund. This refund will be issued 4 to 6 weeks after the conference.
- Exhibitors who cancel after March 15, 2008 will receive no refund.
- Cancellations must be sent via Fax (919.515.7614) or E-mail to dale_mackey@ncsu.edu.
- The date upon which the notice of cancellation is received shall apply as the official date of cancellation.
- The Conference Planning Committee will not be liable for any incurred expense by an exhibitor whose space is not claimed.

For more information contact Dale Mackey, dale_mackey@ncsu.edu or 919.513.0886.