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TO: **CEM Program 60th Anniversary Attendee**

FROM: Lora Bremer, Development Officer 919-513-0983 lora_bremer@ncsu.edu
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Re: Registration Confirmation

We look forward to seeing you at the **60th Anniversary of the Construction Program Event**. The event will take place at Centennial Campus on April 8 and 9. Please read below for important information regarding your registration.

- Anniversary registration hours for receiving your nametag and other materials are from 3:00 pm – 5:00 pm on Tuesday, April 8 at James B. Hunt, Jr. Library. Registration will continue from 5:00 - 7:00 pm at the State Club.
- The Anniversary will kick off with a Panel Session on “The Changing Times of Construction”, in the James B. Hunt, Jr. Library Auditorium (1070 Partners Way) on Tuesday, April 8 from 4:00 – 6:00 pm.
- The reception for the banquet will begin after the Panel Session at the Dorothy and Roy Park Alumni Center (State Club) (2450 Alumni Drive) from 6:00 – 9:00 pm.
- The golf tournament will be held on Wednesday, April 9 from 1:00 – 7:00 pm at the Lonnie Poole Golf Course. Plan to meet at the Carol Johnson Poole Clubhouse (1509 main Campus Drive) by noon.
- Parking is available in the parking deck next to the Hunt Library and also at the State Club. Please refer to the following map: http://www.ncsu.edu/campus_map/centennial.htm.
- If you are a person with a disability and desire devices, services or other accommodations to participate in this conference, please contact our office during the hours of 8 a.m. – 5 p.m. at least two weeks in advance.

If you can't attend after registering, you have several options:

- **Send a substitute.** Make sure your organization doesn't miss out on the valuable learning experience. There is no charge or penalty for a substitution.
- **Ask for a refund.** You may cancel your registration and get a full refund if you submit a written request (fax or email acceptable) **prior to March 31, 2014**. If you cancel after March 31th, you are welcome to send a substitute. Refunds cannot be made at that point due to materials that have been ordered and guarantees that have been placed based on your anticipated attendance.
- **“No-show” registrants will not receive a refund.**

Thank you!