



## Calling for Lightning Talk Presentations

Due to popular demand, **Lightning Talks** will once again be part of the conference opening event Monday evening. As long as you're coming, why not sign up to present one of these quick 5-minute presentations on a topic of your choice? Lightning talks will be included in conference proceedings.

### What are Lightning Talks?

Short informative and somewhat informal presentations designed to share ideas, concepts, successful program innovations, best practices, or basically anything that might be of interest to the group. They provide opportunity to become more familiar with colleagues across the country and their programs and interests.

### Format

- Each presenter has 5 minutes to deliver their message using 20 PowerPoint slides that auto-advance every 15 seconds
- Presenters can use the PowerPoint slide design template of their Institution
- Make first slide an introduction – include name, position and Institution, etc.
- Slides may be repeated to provide additional time on a key point, but practice should be the exception rather than the rule

### Topic ideas

- Share something you're working on, you've done, or you've learned that might be of interest to others
- Call people to action: Let's all do more of X/less of Y
- An organizational or individual challenge addressed
- Pose a question to be answered
- Share tips or best practices for success in work, work/life balance

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### Tips for Successful Lightning Talks

- Make your point quickly
- Use more images and as little text as possible
- When talking provide minimum amount of background needed to give context to make your point.
- Practice with slides on auto advance or a timer to make most of your 5 minutes
- Focus and reduce the amount you say rather than rushing to cram more in
- If possible,
- End strong, restating your main point
- Have fun and include humor

Lightning Talk [sign up online](#) by March 20, 2017

PowerPoints must be submitted to [shafe006@umn.edu](mailto:shafe006@umn.edu) by April 3, 2017

Lightning Talk presentations Monday April 9, 6:00-7:00 pm